# 2025-2026 Exeter – UBCO Sustainability & Resilience Partnership

# Initiator Grant Application Form

Please return the completed form along with the signature page to [GP-Funding@exeter.ac.uk](mailto:GP-Funding@exeter.ac.uk) and [vprawards.ubco@ubc.ca](mailto:vprawards.ubco@ubc.ca) by 2nd July 2025 (midnight, local time).

**Please review the Exeter - UBCO Initiator Grant Guidelines before completing your application.**

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| **1. Name of proposed initiative *(max 70 characters, can be provisional)*** |
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| **2. Applicants** | |
| **Lead Applicant (1)** | |
| Name |  |
| Position / Title |  |
| Faculty |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Lead Applicant (2)** | |
| Name |  |
| Position / Title |  |
| Faculty |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Co Applicant (if applicable) (3)** | |
| Name |  |
| Position / Title |  |
| Faculty |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Co Applicant (if applicable) (4)** | |
| Name |  |
| Position / Title |  |
| Faculty |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |

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| **3. START DATE** | **END DATE** | **AMOUNT REQUESTED**  **(Max CAD $7000 / GBP £4000)** |
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**Considerations for Equity, Diversity and Inclusion (EDI)***. Where appropriate in the following sections, include concrete EDI actions and/or best practices to address systematic barriers in research and to create a research environment that promotes research excellence. Applicants may wish to refer to the SSHRC guide for reference:* [Best Practices in Equity, Diversity and Inclusion in Research (sshrc-crsh.gc.ca)](https://www.sshrc-crsh.gc.ca/funding-financement/nfrf-fnfr/edi-eng.aspx#ra)

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| **4. Please outline your project and the research opportunity that you intend to address through this collaboration and why** *(300 words max). Please evidence through supporting documentation, describing the current state of play with regards to research/education in this area.* |
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| **5.** **Please describe how you intend to use the funding, taking into consideration the project must normally be completed within 12 months of the award date. Please detail activities and their anticipated occurrence** *(500 words max). You should clearly state the aims of the activity, outcomes and benefits, how it will initiate or develop collaboration and provide a brief work plan.* |
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| **6.** **Please describe the current position of your collaboration** *(300 words max). For example: how long it has been in existence; what synergies or gaps you have identified; what the demonstrated, or anticipated, level of additional interest across the two universities might be etc.* |
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| **7.** **Anticipated outcomes and benefits** *(300 words max). Please articulate the anticipated outcomes of your project, including any expected co-publications, policy papers, larger research grant submissions, as well as how the initiative will contribute to expanding and sustaining the Exeter - UBCO relationship.* |
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| 8. **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Justification for each element should be provided. Funding will be divided between the two institutions in the currency of their home institution. The amount provided to each PI would follow the Sub-Totals below. | | |
|  | **Cost** | **Justification** |
| **Lead Institution (1)** |  |  |
| Travel and Subsistence |  |  |
| External Speakers/Facilitators |  |  |
| Venue Costs |  |  |
| Other (detail) |  |  |
| Sub-Total (1) |  |  |
|  | | |
|  | **Cost** | **Justification** |
| **Co-Applicant Institution (2)** |  |  |
| Travel and Subsistence |  |  |
| External Speakers/Facilitators |  |  |
| Venue Costs |  |  |
| Other (detail) |  |  |
| Sub-Total (2) |  |  |
|  | | |
|  |  | |
| **TOTAL** |  | |
| Travel and Subsistence |  | |
| External Speakers/Facilitators |  | |
| Venue Costs |  | |
| Other (detail) |  | |
| **Grand Total (1 + 2)** |  | |
|  | | |
| **Other sources of support** (Description, Source, Amount, Cash/in-kind, Secured/expected) | | |
|  | **Cost** | **Justification** |
| *EXAMPLE - Other* | *$5,000* | *0.2FTE Research Assistant to help with event coordination- UBC Unrestricted Funding (cash, secured)* |
| Travel and Subsistence |  |  |
| External Speakers/Facilitators |  |  |
| Venue Costs |  |  |
| Other (detail) |  |  |

1. **Supporting documentation**

Please attach any relevant supporting documentation e.g., support letter if 3rd partner is involved, confirming participation and any relevant financial / in-kind contributions outlined in the cost section; market research, etc.