



The Pritchard Graduate Student Grant Program - 2025 Competition

KEY DATES	
Call for Proposals	April 2025
Application Deadline	Monday, June 23, 2025 (11:59pm)
Anticipated Notice of Decision	Early August 2025
Award Start Date	September 1, 2025

Program Details

A funding opportunity has been made possible by The Colin & Lois Pritchard Foundation Student Enhancement Endowment Fund. The goal of the fund is to strengthen collaborative research activity between UBC Okanagan, the Interior Health Authority and BC Cancer (Kelowna) through shared research projects.

Pritchard Fellowships will provide stipends for UBC Okanagan graduate students undertaking research projects that are conducted in partnership with clinical collaborators in the Okanagan region. Project proposals must articulate the role that the student will play in the project and demonstrate the participation of a clinical collaborator.

For the 2025 competition, up to 3 graduate awards valued at \$24,000 may be granted. The awards are over a two-year term; offering \$12,000 a year. Funding for year two is conditional on receipt and approval of an annual report that assesses progress toward activities, goals, milestones, and outcomes articulated in the proposal.

Eligibility

UBCO Principal Investigator

The Principal Investigator (PI) must be a UBC faculty member who is eligible to hold research funds. PIs can supervise a maximum of one Pritchard Fellow concurrently. To receive the graduate student stipend, the faculty member must be eligible to supervise graduate students.

Clinical Collaborator

The clinical collaborator, or Co-Principal Investigator, must be a locally appointed clinical health professional. For the purposes of this funding opportunity, a clinical collaborator is defined as a licensed clinician who practices in Interior Health or BC Cancer (Kelowna) and who is a member in good standing of a regulated health profession. If you are unsure, please reach out to yprawards.ubco@ubc.ca to



confirm the eligibility of the clinical collaborator before you apply.

Graduate Student

Graduate student stipends can be held only by graduate students based on the UBC Okanagan campus. Students who are already receiving > \$40K in scholarships, bursaries, research assistantships, or other awards are ineligible for the Pritchard Fellowship. If a graduate student funded by a Pritchard Fellowship receives new funding that renders the student ineligible to continue holding the fellowship, the faculty member may reallocate the stipend to another graduate student working on the same project. If this is not possible, funding must be returned.

Submission Process

UBCO Principal Investigators are invited to submit a proposal for a new or existing project that describes how the Pritchard Graduate Student Grant will stimulate and strengthen research collaborations between UBC Okanagan researchers and Interior Health or BC Cancer (Kelowna).

Applications must be submitted using the online grant application portal UBCO VPRI APPLY (<https://apply.research.ok.ubc.ca>) before Monday June 23, 2025, 11:59pm. UBCO faculty may use their CWL to log in and start an application any time after April 7, 2025.

A complete application consists of the following items:

- Application details (online form: names, emails, employer, project title)
- Pritchard signature page (please download specific [template](#))
- Free-form proposal (maximum 2-pages + 1-page for references)
- CV from the Principal Investigator
- CV from the Clinical Collaborator

Proposals must be written using standard formatting with minimum 11-point font, single line spacing, and 1" margins on an 8.5" x 11" page layout. Figures and tables are included in the 2-page limit. One additional page may be used to provide references. CVs are accepted in any format.

Applicants do not need to specify the name of the student trainee at the time of application, and the Pritchard Award may be used to recruit a new student. Student CVs should not be submitted.



The 2-page free-form proposal must address the evaluation criteria by describing:

- the proposed research project including the research theme and project plan;
- the student’s role in the project including a description of the first study to be performed as part of the thesis/project;
- the supervisory, mentorship, and training plan;
- how the clinical collaborator will be involved; and,
- how the project supports and strengthens collaborative research between the organizations.

Evaluation Criteria

The proposal must assure the committee that the proposed research is impactful and feasible and that it will stimulate and strengthen research collaborations between UBC Okanagan researchers, the local Health Authority, or BC Cancer (Kelowna).

Proposals will be evaluated on the following criteria (equally weighted):

- Research Theme & Project Plan
- Supervisory & Training Plan
- Collaboration Plan

Evaluation Process

Applications will be adjudicated by an Award Committee coordinated by the UBCO VPRI Office. Members of the committee are not permitted to be supervisors or collaborators on projects being evaluated.

Conditions of Award

Grant accounts will be established for the UBCO faculty member. Expenditures against this grant will be processed through the grant holder’s home Faculty/unit. Awards can only be used to fund student stipends.

Recipient(s) of the award will be required to recognize the award as a source of project funding and participate in recognition events (e.g., local conferences/research days) and knowledge translation activities (e.g., media interviews) to promote and recognize the funded projects.

Recipient(s) must ensure students funded by the project understand and acknowledge the support from The Colin & Lois Pritchard Foundation.



Recipient(s) must work with the UBCO Development Office to provide an acknowledgment letter to the Pritchard Foundation **by September 20.**

We kindly ask that grant recipients and their students do not contact the donor directly.

Recipient(s) must submit yearly progress and financial reports to vprawards.ubco@ubc.ca by **August 1 each year** using a template provided by the Program Contact.

Award recipient(s) will have their second year of funding approved contingent on the project's satisfactory progress at the end of Year 1.

Program Contact

Please direct any questions regarding this competition to: Nicole Bennett, Internal Programs Manager, Office of the Vice-Principal, Research & Innovation, nicole.bennett@ubc.ca.