



UBC Okanagan Principal’s Research Chair 2024 Program Terms

KEY DATES	
Application Deadline	May 1, 2024 (4:00pm)
Award Start Date – Retention Stream	July 1, 2024
Award Start Date – Attraction Stream	No later than July 1, 2025

PROGRAM OBJECTIVE

The goal of the UBC Okanagan Principal’s Research Chair (UBCO PRC) program is to enable the recruitment of outstanding new faculty and retain our top research scholars.

PROGRAM DETAILS

The UBCO PRC program provides research support for faculty engaged in outstanding research or creative scholarship. UBCO PRCs are expected to be, or have the potential to be, leaders that will build and intensify the research ecosystem at UBCO. The requirements of the UBCO PRC program generally align with the federal Tier 1 and Tier 2 Canada Research Chairs (CRCs).

Tier 1 Principal’s Research Chairs are provided to **recognized leaders** of scholarship, research, and creative activities.

- Open to established research leaders, usually tenured full professors with a full-time academic appointment in the research stream.
- 5-year term, renewable once.
- For the duration of the Chair’s term, Tier 1 Principal’s Research Chairs will receive an annual salary honorarium of \$10,000 (minus mandatory payroll deductions) and an annual research allowance of \$25,000.
- Tier 1 Principal’s Research Chairs will normally be expected to receive a teaching release from their home faculty but must maintain a minimum course load of 1.0.

Tier 2 Principal’s Research Chairs are provided to **emerging leaders** of scholarship, research, and creative activities.

- Open to tenured or tenure-track emerging faculty research leaders with a full-time academic appointment in the research stream who are, at the time of nomination, no more than 10 years from having earned their highest degree (with allowances for career interruptions).
- 5-year term, renewable once.
- For the duration of the Chair’s term, Tier 2 Principal’s Research Chairs will receive an annual honorarium of \$7,500 (minus mandatory payroll deductions) and an annual research allowance of \$20,000.
- Tier 2 Principal’s Research Chairs will normally be expected to receive a teaching release from their home faculty but must maintain a minimum course load of 1.0.

The home faculty is tasked with ensuring that the candidate’s teaching load allows the development of a robust teaching dossier that meets promotion and tenure requirements.



In addition to two tiers, there are **two streams** of the Principal Research Chair:

1. The **attraction stream** is aimed at recruiting top-caliber faculty members to UBCO.
2. The **retention stream** is aimed at retaining top-caliber faculty members at UBCO.

If awarded a PRC in the attraction stream, the Faculty will have one year to complete the recruitment and submit the candidate's full dossier for final approval to vprawards.ubco@ubc.ca. If the Principal's Research Chair award is not deployed within this one-year period, the allocation will return to the pool of vacant Principal's Research Chairs. In exceptional circumstances, extensions of up to six months may be granted at the discretion of the Provost and VPRI.

Expectations of UBC Okanagan Principal's Research Chairs

UBC Okanagan PRCs will have demonstrated excellence in research and scholarship. They will have made substantive contributions to research leadership or will have demonstrated the potential to do so. They will be expected to actively advance the research ecosystem in their area of expertise by mentoring colleagues, and/or providing leadership in the development of graduate and postdoctoral training including support for relevant graduate programs. PRCs may also be expected to provide service to their Faculty in fostering research priorities in their area of expertise.

Recognizing that UBC Okanagan's external reputation and research standing depends to an important degree on our share of Tri-Agency funding, UBC Okanagan PRCs are expected to be active beneficiaries of Tri-Agency funding and to benefit from other funding opportunities as may be appropriate to their discipline. PRCs are expected to recognize the importance of translating their scholarship, research findings, and/or creative activities into tangible benefits to society, through knowledge exchange, translation, and mobilization efforts.

ELIGIBILITY

Principal's Research Chairs are faculty members at UBC Okanagan with a full-time academic appointment in the tenured or tenure-track research stream.

Tier 1: Nominees for Tier 1 PRC positions must be full professors or associate professors who are expected to be promoted to the full professor level within two years of the nomination.

Tier 2: Nominees for Tier 2 PRC positions must be emerging scholars who are no more than 10 years from having earned their highest degree at the time of nomination with allowances for career interruptions (refer to additional application requirement). They should, at a minimum, be assistant or associate professors, or possess the necessary qualifications to be appointed to these levels.

A Principal's Research Chair cannot be co-held with government-funded research Chairs, such as a Canada Research Chair or a Tri-Agency funded Chair (e.g., programs like NSERC's Industrial Research Chair), or with internally endowed or named Chairs. Principal's Research Chairs can be combined with Aspire awards.



COMMITMENT TO ANTI-RACISM, EQUITY, DIVERSITY, INCLUSION, AND INDIGENEITY

As with the CRC program, the UBC Okanagan PRC program seeks robust participation and representation from persons in the federally recognized four designated groups (FDGs): (1) women, (2) Indigenous peoples, (3) persons with disabilities, and (4) members of visible minorities (racialized scholars).

A strong commitment to equity should be reflected in the diversity of the candidates considered by faculties. Faculties allocating more than one PRC are required to ensure that at least 50% of their PRCs are individuals from one of the FDGs.

SUBMISSION PROCEDURE

Only Deans, an equivalent role, or assigned representative, may apply for PRC allocations. If more than one proposal is submitted, a list ranking their attraction and retention nominations must also be provided.

Proposals and a ranked list (if applicable) must be submitted to vprawards.ubco@ubc.ca by **May 1, 2024, at 4:00 pm.**

Proposals are 3-pages, maximum, and must address each of the following items:

- type of award requested (Tier 1 or Tier 2)
- stream of the award requested (attraction stream or retention stream);
- the position and rank of the candidate, or the *proposed* position and rank if applying to the attraction stream;
- a description of the area of expertise;
- an outline explaining how the Principal's Research Chair will support the UBC strategic plan and the Faculty's strategic research framework, including any Faculty expectations of the Chair;
- a description of supports that will be available to the successful candidate such as space, specialized equipment, administrative support, teaching release, etc.;
- EDI considerations and concrete actions used by the Dean and Faculty in the selection and/or attraction of the candidate; and,
- **for retention stream:**
 - the candidate's name, justification for using the PRC for an internal nominee (i.e., for retention purposes), and, the candidate's full CV (as additional pages).

For Tier 2 candidates who are more than 10 years from their highest degree at the time of nomination, **one extra page** is permitted to indicate the exact dates, durations, and an explanation of the interruption.

REVIEW PROCESS

The UBCO Provost and the Vice-Principal, Research, and Innovation (VPRI) will jointly review requests and make recommendations to the Principal and Deputy Vice-Chancellor. Formal offers of UBCO PRC awards to candidates are made by the Office of the VPRI.

AWARD TERMS

Official Chairholder Title: The name of the Principal's Research Chair should follow the convention of "UBC Okanagan Principal's Research Chair in (area of expertise)." The title should be as short and simple as



possible and not use symbols or abbreviations. The chair's name must be provided to the program manager prior to the award start date.

Funding Conditions and Annual Report Requirements: Funding is disbursed on an annual basis and is conditional upon the receipt and approval of an annual report from the candidate that describes progress towards the research and training goals. Reports are due each year and a template is provided. To enhance Faculty leadership's involvement in the annual review of activities and outcomes, the report will be shared with your Dean and Associate Dean, Research (or equivalent positions). Faculty leaders will receive a copy of the report to reflect on the alignment between the chairholder's research activities and training goals, the institutional support, and the PRC program goals. Following this step and any discussion as needed, the VPRI Office will issue a letter to the PRCs to confirm the forthcoming funding disbursement.

Grant Administration: Two accounts will be opened.

1. A **research grant account** will be established for the PRC's research allowance. The Chairholder is responsible for financial oversight of the research allowance. All expenses must comply with the most current Tri-Agency Guide for Financial Administration and UBC Finance expenditure guidelines.
2. A **salary honorarium account** will be established for the PRC's honorarium. The home faculty / unit of the Chairholder will administer the honorarium and are responsible for the financial oversight of the salary account. The honorarium portion of the award will be paid as a supplement to the award holder's regular professorial salary. As the award amount is provided to cover the honorarium payment only, the home Faculty will be responsible for covering any statutory benefit costs (CPP, EI, BC EHT). These costs will be transferred to the home Faculty on an annual basis.

5-Year Term: All eligible expenditures must be incurred prior to the end of the 5-year term, after which time any unspent funds will be returned to the VPRI. With justification, a one-year, no-cost extension may be granted at the end of the Principal's Research Chair term at the discretion of the VPRI.

Renewals: The term of the Principal's Research Chair is five years and a Principal's Research Chair is eligible to be nominated for a second five-year term.

PROGRAM CONTACT

Questions and comments can be directed to **Nicole Bennett**, Internal Programs Manager, VPRI Office, nicole.bennett@ubc.ca, (250) 807-8408.